

# **ATOMIC ENERGY CENTRAL SCHOOL NO.3, RAWATBHATA**

## **Application for advance for TA/DA for tour**

1. Name of the employee :
2. Computer Code No. :
3. Designation :
4. School :
5. Basic Pay :
6. Purpose of journey, if the proposed journey in the interest of an outside of institution, the name of the institution must be given. :
  
7. (a) Date of departure from Head Quarter :  
(b) Date of departure from tour station :
8. Place/ Institution to be visited and period of halt. :
9. Mode of travel :
10. Advance of probable TA required :
11. Whether tour has been sanctioned by the competent authority. :  
(please quote No. (if any) :

Date: \_\_\_\_\_

Signature of the applicant

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### **ADVANCE ADMISSIBLE AS UNDER**

TA ONWARD JOURNEY : \_\_\_\_\_  
TA RETURN JOURNEY : \_\_\_\_\_  
TA INCIDENTALS : \_\_\_\_\_

Chairman, LMC, AEC Schools, may accord his approval for grant of advance of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) for TA/DA.

Dealing Asstt.

Accountant

Principal (A/C)

Principal (Co-ordination)

Auditor

Member, LMC(F)

CHAIRMAN, LMC

pro/acc.